

**Circular 11/2011**



19 December 2011

**TO: ALL BOARD MEMBERS, COMMUNITY DEVELOPMENT OFFICERS, LIFE MEMBERS, CENTRE SECRETARIES, UMPIRES COMMITTEE, DISTRICT UMPIRES SECRETARIES, SELECTORS, JUDICIAL COMMITTEE**

**Minutes of Bowls NZ Board Meeting – 29<sup>th</sup> November 2011**

Please find **attached** Minutes for the above Meeting.

**Club/Centre Membership Returns:**

Clubs are reminded these returns are to be returned to your Centre by 31<sup>st</sup> January 2012 and to be completed as at 31<sup>st</sup> December 2011. Centres are reminded these are to be returned to Bowls NZ by 15<sup>th</sup> February 2012.

Accurate reporting and recording of all people who are members and participants of bowls at club level is crucial for the future of our sport. Non disclosure is a breach of the Bowls NZ Constitution along with not complying with section 22 of the Incorporated Societies Act 1908.

The Bowls NZ Constitution identifies individual members as a person who is a Playing Member, Non- Playing Member or a Casual Member of a Club.

Any Member who plays bowls must be recorded as a Playing Member and pay the Bowls NZ and Centre Membership Fee.

Membership Categories:

**Playing Members:** Full Individual Members, Playing Life Members, Student Members, Associate Members.

**Non Playing Members:** Social Members, Non- Playing Life Members, Honorary Members.

**Casual Members:** Mates in Bowls, Business House/ Twilight League Bowls, Secondary School Bowls, Other Organised Casual Participants, Other Individual Casual Participants.

**Partnership & Participation Road Show 2012**

Please find **attached** a letter and Schedule for the above Road Shows. We have today posted a copy out to every Club. Please ensure that this is forwarded to Presidents and display this information for your Club Members to read.



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## International Technical Officials Applications Closed on Dec 9

Bowls NZ received over 20 applications from Umpires nationally to sit the International Technical Officials examination(s) next year.

Applicants will be advised individually of the outcome of their application.

## 2011 National Secondary Schools Championships

Congratulations to winners and all participants of the 2011 Bowls NZ National Secondary Schools Championships. Thank you to the many volunteers who contributed to this event. Results can be found on [www.bowlsnz.co.nz](http://www.bowlsnz.co.nz)

The winner of the players draw, for the set of Edge Bowls, was Sarah Davidson from Roxburgh Area School. The winner of the volunteers draw, for a set of bowls from Henselite, was Peter Fuller from the Papanui Club.

## CHRISTMAS HOURS:

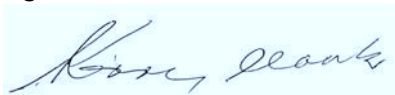
Our office will close at 5.00pm on Thursday 22 December and will re-open again on Monday 9 January at 9.00am.

For any urgent matters relating to the Hyundai Open Nationals please contact Allan Griffiths – 021 966 024  
Or  
Steve Clifton – 021 967 011

May I take this opportunity to wish you all a Merry Christmas and safe and happy New Year. Thank you all for your co-operation during the year and look forward to catching up with you all during the Road Shows of 2012.

Kind Regards ,

Signed



**Kerry Clark OBE**  
**CHIEF EXECUTIVE**



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**MINUTES OF MEETING OF  
BOWLS NEW ZEALAND BOARD**

**Held at Auckland Bowls,  
17 Stokes Road, Mt Eden, Auckland**

**On Tuesday, 29<sup>th</sup> November 2011,  
Commencing at 9.00am**



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**PRESENT**

John Carter - Chairman  
Trevor McComish - President  
Ann Muir – Vice President  
Cushla McGillivray  
Lynette Adams  
Matt Barber  
John Calvin  
Kerry Clark OBE – Chief Executive Officer  
Nicki Patrick – (minute taker)

The Chairman opened the meeting by congratulating Ann Muir on her winning team at the NZ Open Triples and Trevor McComish on his nomination for President of SCANZ.

**1. APOLOGIES**

No apologies.

**2. OBITUARIES**

Jean Curry ONZM – Bowls New Zealand President 2000/2001  
June Gebbie (Christchurch) – Bowls New Zealand Councillor 1996-1999  
Maggie May – President, Bowls Manawatu

**3. REGISTER OF INTERESTS**

John Carter	Director, Bowls Events NZ Limited Life Member, Bowls Wellington Administration Manager, Hutt Bowling Club
Trevor McComish	Bowls Wellington, Club Rationalisation Team President, SCANZ
Cushla McGillivray	Director, Bowls Events NZ Ltd Canterbury Coaching Sub-Committee
Lynette Adams	CEO, Sport Waitakere
Ann Muir	Director of Coaching Northland Bowls NZ TD and Coach Trainer Chairperson, Northern Region Coaching Sub-Committee
Matt Barber	Treasurer, Devonport Bowling Club

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#### 4. CONFIRMATION OF MINUTES AND RESOLUTIONS

1. Minutes of Board Meeting held on 5<sup>th</sup> September 2011.

Moved: Cushla McGillivray      Seconded: John Calvin  
Carried

2. Provisional approval of AGM Minutes held on 4<sup>th</sup> September 2011 – to be approved at 2012 AGM.

3. Resolutions to apply for funding:

Application to NZ Community Trust for funding towards salaries and accommodation at the NZ Secondary Schools Championship totalling \$182,246.78.

Application to Pub Charity for funding towards accommodation at the National Secondary School Championships totalling \$6,246.78.

Application to Blue Waters Community Trust for funding towards seating at the Hyundai National Open Championships totalling \$6,300.00.

Moved: Trevor McComish      Seconded: Ann Muir  
Carried

#### 5. MATTERS ARISING FROM MINUTES

##### ***World Bowls Review Committee***

The Chairman had previously forwarded an update report to the Board prior to the meeting and reported on a successful committee meeting.

##### ***BNZ Centennial***

CEO reported no progress at this stage and will revisit the project in the New Year. Chairman reported his activities on the action plan to date.

##### ***Marketing and Communications Plan***

CEO tabled the updated plan to the Board and an open discussion was held.

That the Marketing and Communications Plan be accepted by the Board;

Moved: Ann Muir      Seconded: Trevor McComish  
Carried

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## 6. STRATEGIC ISSUES

### ***Membership and Use of Greens Regulation. Changes to Bowls New Zealand Judicial Structure.***

Matt Barber had reviewed the draft regulations and reported to the Board. Angela Stafford from Maria Clarke Lawyers attended the meeting at 10.00am to present the proposed new judicial system, changes to regulations and membership structure. After discussion the following resolutions were approved unanimously -

That the Bowls New Zealand Constitution be amended to clarify that casual events conducted by Clubs must be notified to their Centre and that there will be a casual participant fee payable on a pay to play basis for notified casual events.

The fee will not apply to one off events such as "have-a-go" days and one off corporate functions held at Clubs.

That every Club and Centre must annually pay a Playing Member Fee for every playing member;

Moved: Cushla McGillivray      Seconded: Trevor McComish  
Carried

That the proposed change to the Bowls New Zealand Judicial Structure be approved and changes to the Constitution be prepared.

That the appeal application fee payable for appeals to a Regional Judicial Committee and to Bowls New Zealand be set at \$250.00.

Moved: Cushla McGillivray      Seconded: Ann Muir  
Carried

Angela Stafford to now proceed with preparation of the documentation associated with these proposals.

These proposals will be included in the Road Show to Centres being planned for early in the New Year.

### ***Matters from Strategic Planning Day***

The Chairman reported on the success of the previous days' meeting with the CEO to update the Strategic Plan with the changes agreed.

### ***Board Work Plan***

Chairman tabled a report to the Board and reported that the plan was on target. SPARC Evaluation Report to be completed in April 2012.



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Changes to be made to Bowls NZ policies:

- 2.2.1 Change to "Board members may discuss matters prior to meetings".
- 2.1 First line to include words "the Board of" before Bowls NZ.
- 2.2.1 Change name to Sports New Zealand (takes effect 1<sup>st</sup> February 2012). In short term add previously known as SPARC.
- 2.2.1 Add RSC's to list of key stakeholders.
- 2.2.9 Change "Annual general meeting" to initial capitals.
- 2.2.9.4 Put apostrophe in the word 'Presidents'.
- 2.2.5.2h Change to 2.2.5.1g "Shall be loyal to the Board, abiding by Board decisions once reached".

Moved: Cushla McGillivray      Seconded: Trevor McComish  
Carried

### **Awards Feedback**

Lynette Adams and Cushla McGillivray reported to the Board on the recent National Bowls Award nominations and awards given.

For future nominations:

- Club of the Year nominations to include financial statements.
- RSC's to be encouraged to put forward nominations for Centre of the Year.

### **Presidents Report**

1. Attended the Gonville Centennial in Wanganui.
2. Presented awards at the second Future Leadership Programme.
3. Presented the Gold Award to Karori Bowling Club.

### **Attendances World Bowls 2012**

A promotion stand for World Bowls 2016 will be in place at Adelaide and staffed by BENZ personnel.

Agreed that Bowls NZ President, Trevor McComish should attend the event in that capacity.

## **7. CHIEF EXECUTIVE'S REPORT**

The Chief Executive tabled a Report covering all activities since the last Board Meeting.

CEO reported on the Hyundai National Championships entry numbers. That the prize money for Hyundai National Championship remain unchanged;

Moved: Trevor McComish      Seconded: Cushla McGillivray  
Carried



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CEO to update the Risk Management Plan and present to the Board at the next meeting.

CEO to send out the updated Internet Policy to the Board.

8. **FINANCIAL REPORT**

***Report to 31 October 2011***

CEO tabled the financial report which was approved.

***Investment Update***

Schedule of current investments was tabled.

9. **OTHER BUSINESS**

***Next meeting 15<sup>th</sup> February 2012***

There being no further business the meeting closed at 2.20 pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



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19 December 2011

The Secretary

«CLUB»

«ADD1»

«ADD2»

«ADD3» «PCODE»

Dear Sir/Madam,

## **PARTNERSHIP & PARTICIPATION ROADSHOW 2012**

### ***The Future of Our Sport & Who Pays***

It is well known and accepted that our sport, like many others, is facing tough times with declining volunteer and traditional membership numbers plus diminishing revenue streams.

HOWEVER it is also acknowledged that ***we face our BIGGEST opportunity to truly grow the sport of bowls, on all levels, if we all work together*** . . . participants, clubs, centres, Regional Service Centres and Bowls NZ.

Now is the time to address our issues and capitalise on our opportunities. With this in mind, and together with your local Regional Service Centre, we will be running a series of Roadshows from February to April 2012.

If you or anyone at your club or centre is interested in coming together to discuss the future of our sport and who pays, ***to ensure the survival of our great game***, then please join us. We would love to see you and hear your thoughts on how by working together, we can successfully grow our player and volunteer numbers.

Attached is a schedule of dates, times and venues for the Roadshow. ***Please ensure that your Club President and all of your Members receive this information.*** It would be appreciated if you could also display this information in your club or centre.

***With a collaborative approach, anything is possible.***

Enjoy the holidays with your family and friends and I hope that you also get a chance to get on the green this summer. Happy bowling!

Kind regards



Kerry Clark OBE  
Chief Executive Officer



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## ROAD SHOW 2012

Date	Centre	Venue and time
7 <sup>th</sup> February 2012	North Harbour	Browns Bay BC at 7pm
8 <sup>th</sup> February 2012	Auckland	Mt. Eden BC at 7pm
13 <sup>th</sup> February 2012	Far North	Kaikohe BC at 6.30pm
14 <sup>th</sup> February 2012	Northland	Whangarei BC at 5pm
28 <sup>th</sup> February 2012	Marlborough	Blenheim BC at 11.00am
28 <sup>th</sup> February 2012	Nelson	Stoke BC at 7pm
29 <sup>th</sup> February 2012	Buller and West Coast	Blaketown BC at 7pm
1 <sup>st</sup> March 2012	Bowls Canterbury	Fendalton BC at 7pm
7 <sup>th</sup> March 2012	Southland	Southland BC at 7pm
8 <sup>th</sup> March 2012	South Otago	Balclutha BC at 7pm
12 <sup>th</sup> March 2012	Counties Manukau	Papakura BC at 7pm
13 <sup>th</sup> March 2012	Waikato	Hamilton City BC at 7pm
14 <sup>th</sup> March 2012	Bay of Plenty	Rotorua East BC at 2pm
14 <sup>th</sup> March 2012	Bay of Plenty	Mt. Maunganui BC at 7pm
15 <sup>th</sup> March 2012	Thames Valley	Thames BC at 2pm
19 <sup>th</sup> March 2012	Gisborne East Coast	Gisborne BC at 7pm
20 <sup>th</sup> March 2012	Hawkes Bay	Taradale BC at 7pm
21 <sup>st</sup> March 2012	Wairarapa	Masterton BC at 2pm
26 <sup>th</sup> March 2012	Taranaki	Hawera Park BC at 2.30pm
26 <sup>th</sup> March 2012	Taranaki	Paritutu BC at 6.30pm
27 <sup>th</sup> March 2012	Wanganui	Laird Park BC at 6.30pm
28 <sup>th</sup> March 2012	Manawatu	Palmerston North BC at 2.30pm
28 <sup>th</sup> March 2012	Manawatu	Palmerston North BC at 6.30pm
29 <sup>th</sup> March 2012	Kapiti	Waikanae BC at 2.30pm
29 <sup>th</sup> March 2012	Wellington	Pelorus Sports House at 7.30pm
30 <sup>th</sup> March 2012	Wellington	Pelorus Sports House at 3pm
16 <sup>th</sup> April 2012	South Canterbury	Aorangi Sports Complex at 7pm
17 <sup>th</sup> April 2012	North Otago	Meadowbank BC at 7pm
18 <sup>th</sup> April 2012	Central Otago	Alexandra BC at 7pm
19 <sup>th</sup> April 2012	Dunedin	Bowls Dunedin HQ at 7pm



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